

# PAKISTAN INSTITUTE OF FASHION AND DESIGN, LAHORE

Chartered by the Government of Pakistan

## SELF-INSTITUTIONAL PERFORMANCE EVALUATION (SIPE) COMPLIANCE REPORT

S#	Standard	Commendation	Findings	Recommendations	Responsible Department	Time Required	Compliance
1	<b>Vision and Mission</b>	The Vision, Mission and Goals of the Institute are well aligned with each other.	The Vision and Mission statements have not been reviewed since 2012.	A committee may be formed to revise the Vision and Mission Statements.	Registrar Office	Six months	In Process
2	<b>Planning and Evaluation</b>	An amount of Rs. 5.0 million received from M/o FE&PT was utilized and the P&D section prepared PC-I / Drawings of Girls Hostel of PIFD, Lahore.	Strategic Plan is missing.	There must be a strategic plan, which must be aligned with the Vision and Mission of the Institute.	Registrar Office	Six months	In Process
		-	Air conditioner is required with proper cross ventilation in the production hall of Leather Accessories & Footwear (LAF).	The department may take up this case with the concerned section / authority as and when austerity measure is uplift by the Government.	Treasurer Office	Two years	Action could not be taken due to austerity measurers
		-	Water seepage in production hall of LAF damaged one side of the hall.	Repair of production hall is urgent and essential as this might affect the machines situated in the hall.	Building Maintenance Unit	Two years	Action could not be taken due to austerity measurers

# PAKISTAN INSTITUTE OF FASHION AND DESIGN, LAHORE

Chartered by the Government of Pakistan

3	<b>Organization and Governance</b>	Pakistan Institute of Fashion and Design is governed under the PIFD Act, No. X of 2011 published in the Gazette of Pakistan on 4th May, 2011. All authorities and officers are performing their duties according to the Act.	Organizational Chart / Organogram and its approval is missing.	Organizational Chart / Organogram needs to be prepared and published.	Registrar Office (HR Section)	Three months	Done
4	<b>Integrity</b>	HEC Plagiarism Policy for monitoring ethical standards in research/scholarly work has been adopted by the Institute.	-	-	No action required	No action required	No action required
5	<b>Faculty</b>	Design faculty is well equipped with the industrial needs having good links in the market.	High turnover of contractual faculty due to low salary packages to meet their daily expenses.	Market competitive salary may be offered / revised by the authorities due to dearth of design faculty in the country.	Registrar Office (HR Section)	One year	In Process
		PIFD engage highly professional experts in the field of CAD /	Retention of experts is essential for design education as	Market competitive salary may be offered / revised by	Registrar Office (HR Section)	One year	In Process

# PAKISTAN INSTITUTE OF FASHION AND DESIGN, LAHORE

Chartered by the Government of Pakistan

		CAM, which are rare in number.	this contain huge practical work. Such experts are highly paid in the market and have less interest in teaching job.	the authorities due to dearth of expert in CAD / CAM.			
		-	Some of the faculty members are engaged in administrative assignments in addition to their regular teaching load.	Needs to balance workload on faculty members	All Academic Departments	Two months	Done
		-	Shortage of Design Faculty	New hirings need to be required.	Registrar Office (HR Section)	One year	In Process
6	Students	-	Lack of Computer Labs in the Departments	Departments needs to manage the Semester Timetables in coordination with other departments.	All Academic Departments	Three months	Done
		<ul style="list-style-type: none"> <li>100% Employment ratio.</li> <li>Practical skill based assignments</li> </ul>	Practical assignments consume extra time for its completion during semester activities.	Departments have to follow the PIFD Semester Regulations to resolve the issue.	All Academic Departments	Immediately	Done
		According to the budget departments	Considering the requirements of the	Budget of material may be increased to	Treasurer Office	One year	In Process

P.

# PAKISTAN INSTITUTE OF FASHION AND DESIGN, LAHORE

Chartered by the Government of Pakistan

		provide material and equipment to the students.	design education, students need to purchase huge amount of material for their assignments / thesis work.	facilitate the students.			
7	Institutional Resources	State of the art laboratories/ studios / machinery is available for practical work.	Shortage of space for classes, computer labs, studios, furniture etc.	Due to financial constraints, PC -1 for strengthening of academic block has been submitted to HEC by the Institution.	HEC	One year	In Process
		Hygienic filtered water is available for students / faculty / staff.	Installation of Water Coolers in the Basement is required.	Keeping in view the austerity measures, water coolers may be installed in the basement of LAF department.	Admin Department (Building Maintenance Unit)	One year	Action could not be taken due to austerity measurers
8	Academic Programs and Curricula	Academic programs were designed and developed according to the market needs. One member from the Industry is a part of board of studies of each department.	Necessary measures have been initiated to revise the existing curriculum in light of HEC Undergraduate Education Policy.	To expedite the process to implement HEC Undergraduate Education Policy.	All Academic Departments	Eight months	In Process
9	Public Disclosure and Transparency	PIFD display merit list after completion of admission process on notice	-	-	No action required	No action required	No action required

# PAKISTAN INSTITUTE OF FASHION AND DESIGN, LAHORE

Chartered by the Government of Pakistan

		board as well as on official website. PIFD also float its information on social media.					
10	<b>Assessment and Quality Assurance</b>	Self-Assessment Reports, Assessment Team Reports, Executive Summaries, Rubric Reports, Implementation Plans and Follow up of Implementation Plans of all programs are available in the office of QEC.	-	-	No action required	No action required	No action required
11	<b>Student Support Services</b>	PIFD offer financial assistance to deserving students.	PIFD has no Career Counseling and Placement Office	Need to establish Career Counseling and Placement Office.	Registrar Office (HR Section)	One year	In Process
		A full time dedicated Psychologist is available in the campus to resolve day-to-day problems of faculty / staff / students.	IT Infrastructure need to be updated. Need an online admission portal so that candidates can apply electronically.	The process may be initiated to introduce online student support services.	Controller of Examinations IT Department	Eight months	In Process

# PAKISTAN INSTITUTE OF FASHION AND DESIGN, LAHORE

Chartered by the Government of Pakistan

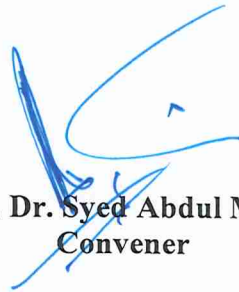
	Students were placed in the industry for internships by the academic departments of the institution.	-	-	No action required	No action required	No action required
--	--	---	---	--------------------	--------------------	--------------------



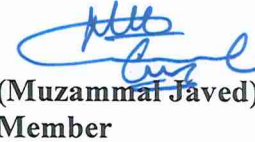
(Sajid Ali Naqvi)  
Member



(Muhammad Abdullah)  
Member



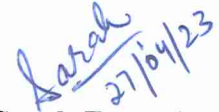
(Prof. Dr. Syed Abdul Majid)  
Convener



(Muzammal Javed)  
Member



(Fahim ur Rahman)  
Member



(Sarah Zaman)  
Member/Secretary



THE REGISTRAR,  
PIFD, LAHORE.