



VACANCY ANNOUNCEMENT

Applications for the following vacancies are invited on prescribed form, which can be down-loaded from www.pifd.edu.pk and accompanied by original deposit slip showing Online Deposit (Habib Bank Limited, Islamic Banking, Expo Center Branch, Lahore Account No. 5039-70002688-51) / Pay Order / Demand Draft of Rs. 500/- for Sr. No. 01 to 10 and Rs. 300 for Sr. No. 11 to 14 as Application Processing Fee for each post (Non-Refundable) in favor of Pakistan Institute of Fashion and Design, Lahore. No processing fee required for Sr. No. 15.

SR. NO	DESCRIPTION
1.	<p>Post: Course Coordinator (equivalent to BPS-19/20) Department & Number of Posts:</p> <ul style="list-style-type: none"> • Furniture Design & Manufacture (01 Post) • Foundation Year Studies (01 Post) <p>Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: Master Degree or equivalent with First Division in the relevant subject from HEC recognized university / PIFD Graduate with no 3rd Division in academic career with 05 years' experience in relevant field.</p>
2.	<p>Post: Director Planning & Development (equivalent to BPS-20) Number of Post: ONE (01) Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: Master Degree in Planning & Management Business / Public Administration or equivalent with 15 years' experience of planning in a University / Govt./ autonomous body.</p>
3.	<p>Post: Director Internationalization (equivalent to BPS-19/20) Number of Post: ONE (01) Nature of Post: Purely on CONTRACT as per PIFD Service Statutes (PROJECT BASED POST) Minimum Qualification & Experience: Master's degree (foreign) or MPhil or equivalent degree awarded after 18 years of education preferably in International Relations (IR) from HEC recognized University / Institution with ten (10) years teaching / administrative experience including five (05) years in relevant field.</p>
4.	<p>Post: Director Information Technology (equivalent to BPS-19/20) Number of Posts: ONE (01) Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: M.Phil/MS Degree with 18 years education in Computer Science/ IT or equivalent from HEC recognized University/HEI/DAI. Twelve (12) years post qualification professional experience in managing a large scale infrastructure, network, data center, policies, strategies, security, virtualization, servers and website including three (03) years managerial experience in a well reputed University/ Institution / Organizations. Team Training / Motivation Expertise and in depth knowledge of CCSP / CCIE / CCNP / MCSE / RHCSA / CEH and Cloud Computing will be preferred. The candidate must possess excellent oral & written communication skills.</p> <p style="text-align: center;">OR</p> <p>Master Degree in Computer Science (M.Sc. / MCS / MIS / IT) or equivalent / BS (Hons.) in IT / CS or equivalent from HEC recognized University / HEI / DAI.</p>

	<p>Fifteen (15) years post qualification professional experience in managing a large scale infrastructure, network, data center, policies, strategies, security, virtualization, servers and website including five (05) years managerial experience in a well reputed University / Institution / Organizations. Team Training / Motivation Expertise and in depth knowledge of CCSP / CCIE / CCNP / MCSE / RHCSA / CEH and Cloud Computing will be preferred. The candidate must possess excellent oral & written communication skills.</p>
5.	<p>Post: Deputy Director Internationalization (equivalent to BPS-18) Number of Post: ONE (01) Nature of Post: Purely on CONTRACT as per PIFD Service Statutes (PROJECT BASED POST) Minimum Qualification & Experience: Master's or equivalent degree awarded after 16 years (preferably 18 year) of education from HEC recognized University / Institution preferably in International Relations (IR) with five (5) years teaching / administrative experience including two (02) years in relevant field.</p>
6.	<p>Post: Lecturer (equivalent to BPS-18) Department & Number of Posts: Foundation Year Studies (06 Posts), Textile Design (02 Posts), Fashion Marketing & Merchandising (01 Post), Leather Accessories and Footwear Design (01 Post). Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: First Professional Degree (4 Years minimum or equivalent awarded after 16 years of education with major in relevant field) in First Division from PIFD or any HEC recognized university / institution with no third division in the academic career. Teaching / Work experience in an educational institution will be preferred.</p>
7.	<p>Post: Manager Alumni Relations (equivalent to BPS-18) Number of Post: ONE (01) Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: B. Des / BS Degree in any discipline from Pakistan Institute of Fashion and Design (PIFD) with five (5) years work experience. The candidate should have Good Communication, Networking, Presentation and Written Skills, Sound understanding of Local and Global Universities Advancement Trends and proficiency in MS Office.</p>
8.	<p>Post: Media and Communication Officer (equivalent to BPS-18) Number of Post: ONE (01) Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: Sixteen (16) years of qualification in Mass Communication OR Journalism OR Media Studies OR Communication Studies from HEC recognized University / DAI / HEI OR Fashion Marketing & Merchandising (Preferably PIFD Graduate) with five (5) years' experience in Print / Electronic / Social Media Platform Communication. The candidate should have good communication skills both verbal and written in Urdu & English.</p>
9.	<p>Post: Teaching Associate (equivalent to BPS-17) Department & Number of Posts: Fashion Marketing & Merchandising (01 Post), Textile Design (02 Post), Furniture Design and Manufacture (01 Post) Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: Minimum 4-Year Bachelor's Degree or Equivalent (with major in relevant field) from HEC recognized university or any accredited foreign university. Experience of working in an educational institution will be preferred.</p>
10.	<p>Post: Procurement Officer (equivalent to BPS-17) Number of Post: ONE (01) Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: Master Degree or equivalent from HEC recognized university with two years relevant experience. OR</p>

	Graduation from HEC recognized university with 5 years' relevant experience. The candidate should be well versed with Federal Govt. rules & regulations and PPRA rules.
11.	Post: Warden Hostel (Female) (equivalent to BPS-16) Number of Post: TWO (02) Nature of Post: Purely on CONTRACT Basis as per PIFD Service Statutes Minimum Qualification & Experience: Graduate with 05 years relevant experience.
12.	Post: Assistant Warden Hostel (Female) (equivalent to BPS-14) Number of Post: TWO (02) Nature of Post: Purely on CONTRACT Basis as per PIFD Service Statutes Minimum Qualification & Experience: Graduate with two years relevant experience.
13.	Post: Metal Technician Number of Post: ONE (01) Nature of Post: Purely on CONTRACT Basis as per PIFD Service Statutes Minimum Qualification & Experience: Primary Pass with Eight (08) years' relevant experience.
14.	Post: Footwear Technician Number of Post: TWO (02) Nature of Post: Purely on CONTRACT Basis as per PIFD Service Statutes Minimum Qualification & Experience: Primary Pass with Eight (08) years' experience in Shoe Manufacturing industry OR Eight (08) years' experience of running own small Footwear manufacturing Unit / Workshop.
15.	Post: Helper (Cook) (equivalent to BPS-01) Number of Post: THREE (03) Nature of Post: Purely on CONTRACT Basis as per PIFD Service Statutes Minimum Qualification & Experience: Literate with sound character with one year relevant experience.

Application Form with complete CV accompanies by original Bank Deposit Slip with attested copies of domicile, educational and experience documents, must reach the undersigned till **22nd March, 2022**. Applications received after due date and incomplete will not be entertained.

- All the positions are on open merit basis.
- Candidates already in Government Service should apply through proper channel and submit NOC along with their documents.
- Only short listed candidates will be called for test / interview.
- Canvassing will disqualify an applicant.
- No TA/DA will be paid for test / interview.
- PIFD reserves the right to fill or not fill any of the above mentioned post and accept or reject any application without assigning any reason.

REGISTRAR, PIFD, 51-J/3, JOHAR TOWN, LAHORE. PH: 042-99232951-57