



VACANCY ANNOUNCEMENT

Applications for the following vacancies are invited on prescribed form, which can be down-loaded from www.pifd.edu.pk and accompanied by original deposit slip showing Online Deposit (Habib Bank Limited, Islamic Banking, Expo Center Branch, Lahore Account No. 5039-70002688-51) / Pay Order / Demand Draft of Rs. 500/- for Sr. No. 01 to 13 and Rs. 300 for Sr. No. 14 to 18 as Application Processing Fee for each post (Non-Refundable) in favor of Pakistan Institute of Fashion and Design, Lahore. No processing fee required for Sr. No. 19 and 20.

SR. NO	DESCRIPTION
1.	<p>Post: Treasurer (equivalent to BPS-20) Nature of Post: Purely on CONTRACT Basis as per PIFD Act 2011 Minimum Qualification & Experience: CA with 3 years post qualification relevant experience OR CFA / CPU (US) with 5 years relevant post qualification experience OR CIMA (UK) / ACMA with 8 years relevant post qualification experience OR Masters preferably in Finance from reputed university with 10 years relevant experience in ERP / Government organization OR Accounts Group Government Officer of BS-20 with experience of accounting and auditing for appointment on deputation or without deputation.</p>
2.	<p>Post: Course Coordinator (equivalent to BPS-19/20) Department & Number of Posts:</p> <ul style="list-style-type: none">• Furniture Design & Manufacture (01 Post)• Ceramic and Glass Design (01 Post) <p>Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: Master Degree or equivalent with First Division in the relevant subject from HEC recognized university / PIFD Graduate with no 3rd Division in academic career with 05 years' experience in relevant field.</p>
3.	<p>Post: Director Planning & Development (equivalent to BPS-20) Number of Post: ONE (01) Post Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: Master Degree in Planning & Management Business / Public Administration or equivalent with 15 years' experience of planning in a University / Govt./ autonomous body.</p>
4.	<p>Post: Director Internationalization (equivalent to BPS-19/20) Number of Post: ONE (01) Post Nature of Post: Purely on CONTRACT as per PIFD Service Statutes (PROJECT BASED POST) Minimum Qualification & Experience: Master's degree (foreign) or MPhil or equivalent degree awarded after 18 years of education preferably in International Relations (IR) from HEC recognized University / Institution with ten (10) years teaching / administrative experience including five (05) years in relevant field.</p>
5.	<p>Post: Additional Treasurer (equivalent to BPS-19) Number of Posts: ONE (01) Post Nature of Post: Purely on CONTRACT Basis as per PIFD Service Statutes Minimum Qualification & Experience: CA Finalist / CFA / CPA (US) / ACMA/CIMA(UK) with 5 years relevant experience OR ACMA/ACCA/M.Com/ MBA Finance or equivalent degree from reputed university with 10 years' experience OR Govt. Officer in BS-19 with relevant experience for appointment on deputation or without deputation. Preference will be given to those who had served in public sector universities.</p>

6.	<p>Post: Deputy Director Internationalization (equivalent to BPS-18) Number of Post: ONE (01) Post Nature of Post: Purely on CONTRACT as per PIFD Service Statutes (PROJECT BASED POST) Minimum Qualification & Experience: Master's or equivalent degree awarded after 16 years (preferably 18 year) of education from HEC recognized University / Institution preferably in International Relations (IR) with five (5) years teaching / administrative experience including two (02) years in relevant field.</p>
7.	<p>Post: Lecturer (equivalent to BPS-18) Department & Number of Posts: Foundation Year Studies (01 Post), Ceramic and Glass Design (01 Post) Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: First Professional Degree (4 Years minimum or equivalent awarded after 16 years of education with major in relevant field) in First Division from PIFD or any HEC recognized university / institution with no third division in the academic career. Teaching / Work experience in an educational institution will be preferred.</p>
8.	<p>Post: Manager Information Technology (equivalent to BPS-18) Number of Posts: ONE (01) Post Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: First Class Master Degree in Computer Science (M.Sc. / MCS / MIS/IT) or equivalent / BS (Hons.) in IT / CS or equivalent from HEC recognized institutes / Universities. Candidates having relevant Certification (MCSE / CCNA / CCNP / OCP / MCSD) or equivalent will be preferred. At least 5 years' experience having highly skilled technical assistance in LAN / WAN planning, system analysis and designing, integration, operational engineering, support and architecture of the network/system infrastructure including 2 years Administrative and Technical experience of running a IT project in Public Sector University/Institution. Excellent oral and written communication skills.</p>
9.	<p>Post: Deputy Course Coordinator (equivalent to BPS-18) Department & Number of Posts: Fashion Design (01 Post) Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: Master Degree or equivalent with First Division in the relevant subject from HEC recognized university / PIFD (PSFD /Fashion Design) Graduate with no 3rd Division in academic career with 3 years relevant experience.</p>
10.	<p>Post: Electrical Engineer (equivalent to BPS-17) Number of Posts: ONE (01) Post Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: B. Sc or equivalent degree in Electrical Engineering preferably from UET or any other HEC recognized university with two year relevant experience.</p>
11.	<p>Post: Teaching Associate (equivalent to BPS-17) Department & Number of Posts: Ceramic and Glass Design (01 Post) Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: Minimum 4-Year Bachelor's Degree or Equivalent (with major in relevant field) from HEC recognized university or any accredited foreign university. Experience of working in an educational institution will be preferred.</p>
12.	<p>Post: Assistant Director QEC (equivalent to BPS-17) Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes Minimum Qualification & Experience: MSc Total Quality Management (TQM) or equivalent from HEC recognized University / Institute with at least 2 years working experience in Public / Private University/ Institution including 1 year in the relevant field of quality assurance / management will be preferred.</p>
13.	<p>Post: Software Engineer / Software Programmer (equivalent to BPS-17) Number of Post: TWO (02) Posts</p>

	<p>Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes</p> <p>Minimum Qualification & Experience: Master Degree in Computer Science (M.Sc. / MCS / MIS / IT) or equivalent / BS (Hons.) in IT / CS or equivalent from HEC recognized institutes / Universities. At least 02 Years relevant experience in Flash MX, JSP / Servlets, JavaScript, Action Script, DHTML, XML. Technical knowledge in Microsoft .Net web-based solution and development using .Net Framework, ASP.NET. Extensive knowledge of software life Cycle. Software Engineers with passion for developing rich internet applications and an eye for details with experience in UI design and programming. Excellent oral and written communication skills.</p> <p>Note: The applicants who already applied against the post advertised on 9th May, 2021 need not to apply again, their previous application will be considered against this advertisement.</p>
14.	<p>Post: Transport Officer (equivalent to BPS-16)</p> <p>Number of Posts: ONE (01) Post</p> <p>Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes</p> <p>Minimum Qualification & Experience: Diploma in Associate Engineering (Mechanical/Auto) from a recognized institute with five years relevant experience of handling transport matters.</p>
15.	<p>Post: Assistant (equivalent to BPS-15)</p> <p>Number of Posts: ONE (01) Post</p> <p>Nature of Post: Purely on CONTRACT Basis as per PIFD Service Statutes</p> <p>Minimum Qualification & Experience: Graduate, at least in 2nd Div., from a recognized university; preference will be given to those who have knowledge of word processing and typing with three years' experience.</p>
16.	<p>Post: Lab. Technician (Computer) equivalent to BPS-15</p> <p>Number of Posts: TWO (02) Posts</p> <p>Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes</p> <p>Minimum Qualification and Experience: BS (Hons.) in IT/CS or equivalent from HEC recognized institutes / Universities. At least 1 years' experience in the relevant field in a reputed public or private sector organization. OR DAE (2nd Div.) computer sciences or Electronics / Electrical or equivalent from recognized institutions. At least 3 years' experience in the relevant field in a reputed public or private sector organization.</p>
17.	<p>Post: Technicians (Electrical / Air Conditioning) equivalent to BPS-14</p> <p>Number of Posts: ONE (01) Post for each category</p> <p>Nature of Post: Temporary likely to be regular / CONTRACT as per PIFD Service Statutes</p> <p>Minimum Qualification & Experience: Three years Diploma of Associate Engineer (Electrical / Air-Conditioning) from Board of Technical Education or any recognized institute with 3 years' experience in the relevant field.</p>
18.	<p>Post: Cook (equivalent to BPS-05)</p> <p>Department & Number of Posts: ONE (01) Post</p> <p>Nature of Post: Purely on CONTRACT Basis as per PIFD Service Statutes</p> <p>Minimum Qualification & Experience: Skilled and literate person with 3 years relevant experience.</p>
19.	<p>Post: Naib Qasid (equivalent to BPS-01)</p> <p>Number of Posts: TWO (02) Posts</p> <p>Nature of Post: Purely on CONTRACT Basis as per PIFD Service Statutes</p> <p>Minimum Qualification: Matriculation</p>
20.	<p>Post: Female Attendant (Day Care Center)</p> <p>Number of Posts: TWO (02) Posts</p> <p>Nature of Post: Purely on CONTRACT Basis as per PIFD Service Statutes</p> <p>Minimum Qualification: Literate with sound health and relevant experience.</p>

Application Form with complete CV accompanies by original Bank Deposit Slip with attested copies of domicile, educational and experience documents, must reach the undersigned till **17th September, 2021**. Applications received after due date and incomplete will not be entertained.

- All the positions are on open merit basis.
- Candidates already in Government Service should apply through proper channel and submit NOC along with their documents.
- Only short listed candidates will be called for test / interview.
- Canvassing will disqualify an applicant.
- No TA/DA will be paid for test / interview.
- PIFD reserves the right to fill or not fill any of the above mentioned post and accept or reject any application without assigning any reason.

REGISTRAR, PIFD, 51-J/3, JOHAR TOWN, LAHORE. PH: 042-99232951-57